



Business Incubation Center Application Form

Please complete and return this form and the attachments to Rabiya Jilani, at the address below.

Name:

Title:

Full Business Name:

Current Business Address:

Date Business Opened:

Telephone:

E-Mail:

Current Average Monthly Sales Volume:

To be complete, an application must include a Credit Report Release Form as well as these documents:

- Cover letter explaining why you would like to be part of the Business Incubation Center and how you feel CBP can help your business grow to the next level.
- Your Business Plan showing growth strategy, and including 2 year Cash Flow Projection by month, and 2 year Projected Income Statement and Balance Sheet
- Current (no more than 30 days old) Personal Financial Statement for any person owning more than 20% of the business
- Copies of all required business licenses and permits (Articles of Incorporation, Partnership Agreement, Registration of Name, etc.)
- Copy of your commercial liability insurance policy
- Last 2 years Personal Tax Returns (for anyone owning 20% or more of business)
- Last 2 years Business Tax Returns (if applicable)
- Last 3 months Business Bank Account Statements

Thank you for your interest in the Business Incubation Center at CBP!

